**Group Discussions and Collaborative Work – ELA 30A Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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|  |  | **Fully meeting expectations, with enriched understanding (EU)** | **Fully meeting grade level expectations (FM)** | **Mostly meeting grade level expectations (MM)** | **Not yet meeting grade level expectations (NY)** |
| **Message/ Meaning** | **Assess the value, limitations and ethical issues associated with collaborative work** | You clearly understand how group work can be effective and challenging in a variety of contexts. You can determine which elements will have the greatest impact on success and can confidently plan to use strategies to increase the value and ethics of collaboration and consultation. | You can assess the value, limitations and ethical issues associated with collaborative work. You can share the strengths and challenges of working with others and set goals to increase ethical collaboration and consultation. | You can assess some of the value, limitations and ethical issues associated with collaborative work. Continue to anticipate both challenges and areas of strength and plan how to increase success ahead of time. What strategies can you and your group use to increase effectiveness? | You are having trouble exploring collaborative work. What does it mean to collaborate? How can this be challenging? How can it be valuable? How can you plan to be more effective? |
| **Goals, roles and responsibilities** | You define and adhere to roles and responsibilities within the group, adapting as necessary without difficulty. You confidently participate in setting clear goals for discussion and decision-making, clarifying purpose and encouraging strong decisions. | You define and adhere to roles and responsibilities within the group. You show commitment to setting clear but flexible goals for discussion and decision-making. | With some guidance, you define and adhere to roles and responsibilities. How can you take a consistently active role in setting goals and moving your group to good discussions and decision-making? | You are having trouble adhering to group goals. What are the group needs? Who will do what? How will you make decisions? How can you work toward more input into your process? |
| **Organization and Coherence** | **Effective group interaction skills and strategies** | You show well-develop group skills and strategies for interaction and decision-making. You attended to your own role in the larger group process and helped others to do the same. You took responsibility for building on understanding in order to meet your purpose. You work very effectively in group situations, clarifying structure and flexibility depending on the need. You acted confidently and ethically and encouraged the same in others. | You show effective group interaction and decision-making skills and strategies. You adjusted to your role, clarified your purpose and consistently built on ideas in order to meet your goal. There was structure to your contributions but also appropriate flexibility. You acted confidently and ethically. | With some reminders, you showed some effective group skills and strategies. Review all strategies that contribute to good group discussion. How can you ensure you do this all the time and without reminders? Would writing it down help? How can you show confidence and ethical decision-making? | You are having trouble showing effective group skills and strategies. Why do we work in groups? Why is discussion with others valuable? What are the skills necessary for meeting a purpose within a group? What strategies are you comfortable using? Can we look at this together? |
| **Style and Language Choices** | **Represent and promote respect** | You are very skilled at seeing multiple perspectives on an issue or topic. You withhold judgement and disagree respectfully and ethically, often seeking more information and clarification. You enthusiastically seek a variety of perspectives in order to develop your own and group viewpoints. | You are able to suspend your judgement of yourself, others and the topic of discussion. When you disagree with someone else, you are courteous and ethical. You show a willingness to explore diverse perspective to develop viewpoints. | With reminders, you suspend your judgement and disagree courteously and ethically most of the time. Continue to explore then benefits of more than one perspective. How can you disagree courteously when it is especially challenging? | You are having trouble suspending judgement and disagreeing courteously and ethically. Perhaps writing down others’ perspectives while you listen will help you to reflect more and be less defensive.  |
| **Recognize and adjust elements of oral interaction** | You skillfully and intuitively adjust elements of oral interaction to meet your purpose, audience and context as effectively as possible. You show awareness of how all the elements work together to create a strong message. | You can recognize and adjust elements of oral interaction according to audience, purpose and context. | You can recognize and adjust some elements of oral interaction according to audience, purpose and context. How can you adjust some of your elements to make them more effective? | You are having trouble recognizing and adjusting the elements of oral interaction according to audience, purpose and context. Be really clear about why you are speaking, what you want to say and who you will be saying it to. |
| **Courtesies of group discussion** | You skillfully choose language and tone that is, at all times, positive and constructive. You are able to engage politely with others, even when you don’t agree. You skillfully push the conversation deeper, showing a well-developed understanding of when to speak and when to listen. You willingly and consistently acknowledge the contribution of others and build on their strengths to achieve group goals.  | You are able to keep language and tone positive and constructive. You answer others’ questions clearly and politely. You contribute to group harmony and acknowledge the contributions of others. You show a balance of listening and speaking, building on other’s strengths to achieve group goals. | You are showing some ability to keep your language and tone positive and constructive. Practice answering all questions politely and completely. Remember, more is accomplished by courteous interactions. How can you make others feel good about being in the group? How can you build on everyone’s strengths? | You are having some trouble using positive and constructive language and tone consistently. How can you share your ideas politely and clearly? How do you know when to listen and when to speak? Why is it important to acknowledge the contributions of others? |

Elements of oral interaction: articulation, pronunciation, rate, inflection, volume, tempo, pitch, stress, gestures, eye contact, facial expression, poise

**Feedback:**